

Joseph D. Morelle
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Committee on House Administration
Ranking Member

Committee on Appropriations
*Subcommittee on Commerce, Justice,
Science, and Related Agencies
Subcommittee on Energy and Water
Development, and Related Agencies*

Congress of the United States
House of Representatives
Washington, DC 20515

Internship Opportunity: Office of the Representative Joseph D. Morelle

The **Washington D.C. Office** of the Representative Joseph Morelle (NY-25) is now accepting applications for a **paid internship** during the **fall semester**. Applicants must be based in Washington D.C. for the semester.

Interns will be responsible for:

- Attending hearings and briefings
- Answering phones and answer constituent letters
- Researching legislation for the Member and legislative staff
- Interacting with members of staff in the D.C. office and virtually with the Rochester office.
- Day-to-day office work to assist with the functioning of the congressional office and other duties as delegated by members of the staff.

As a result, interns will learn about the operations of a congressional office, congressional communications, and the legislative process.

Ideal candidates should possess excellent written and verbal communications skills, a strong attention to detail, the ability to succeed in a fast-paced work environment, and a good sense of humor. New York State ties are preferred but not required.

Interested applicants should submit the following:

- Resume
- Cover letter
- One-page writing sample
- Dates of availability

Applications should be sent in PDF format to Declan.Graham@mail.house.gov with “NY-25 Fall 2023 DC Internship” in the subject line.

The deadline for this internship application is **July 15th, 2023**, but applicants are encouraged to submit their application early. Interview requests will be sent out following the July 15th deadline.

For more information on the **Washington D.C. internship** please visit:

<https://morelle.house.gov/congressional-internships>